

Board Meeting 23 March, 2017				
TIME		Senior Campus Meeting Room 4:30pm Sharp	Council to:	Who
4:30	1.0	Welcome and apologies		
	1.1	Opening and welcome		CHAIR
		<u>Apologies</u> David Watson, Eliza and Daniel Wiseman. Neil Pemberton-Ovens has stepped down from the Board.	Formal letter thanking him	James
	1.2	Calling form Board nominations from Senior Campus Staff		James
	1.3	Confirmation of agenda	Confirm	CHAIR
4:35	2.0	Disclosure of interests		
Identify real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the chair before the meeting to determine the appropriate way to manage the conflict.				
4:40	3.0	Minutes of previous meeting and ENDORSE		
		Review of previous meeting minutes Motion: minutes of meeting dated 23 February 2017, have been endorsed by the Board. <i>Moved: Mike Armstrong</i> <i>2nd: James Milne</i> <i>Accepted: Yes</i>		
4:45	3.1	Action List from last Meeting.		
<ol style="list-style-type: none"> Homework Policy (draft form at this stage). Committee to be established by Jamie 2017 Calendar – Sue to setup. DONE Kate and Daniel to review and evaluate the school photos. Require information from Photo Company to move forward with this. Reserve accounts to be reviewed in 2017. Requires a date to be completed – update next meeting Policy (fundraising etc.) Required on Funding and the types of products. Requires a date to be completed – Jamie will look at this. 				
	4.0	Business Arising		
	4.1	<u>Homework Policy</u> Jeff is reviewing the current policy against the department's policy. This will then be presented to teachers to review.	James Milne	
	4.2	<u>Fundraising Policy</u> Jamie will continue to look into this and has been weaved it into the finance and that the guidelines are being adhered to.	James Milne	
	4.3	<u>2017 Calendar</u> Will sent a copy to everyone with minutes	Sue Williams	
	4.4	<u>School Photos</u> Feedback from parents for the last photos taken. Will contact Marne from the fotoworks to see if they will come down and have a meeting with Kate and Daniel to address any concerns. James to give Details of Fotoworks owner to Kate.	Kate Shaw & Daniel Wiseman by next Board Meeting	
	4.5	<u>Reserve Account</u> Jeff tabled document.	James Milne	

5:15	5.0	New Business		
		<u>Annual Report</u> Tabled report and members to read through for next meeting.	James Milne	
		<u>New chair and staff member</u> Sent out email to all staff members and hopefully someone from the Senior Campus will put their hand up and a new staff member will be at the next board meeting. Chairperson nominations will have to be called for.		
		<u>Business Plan</u> <i>Portfolios</i> to be thought about via the Business Plan		
		<u>P & C</u> <i>Loose Parts Play:</i> Trial will be held at the Kindergarten in two weeks. Smaller bins are being used to store and transport the loose parts. Kate will follow up with the Shire to make sure the funds are still available. <i>Canteen:</i> Is paying its way. Lisa Worsfold new employee and Michelle Daniels have taken over the role of Canteen convenor. Mike Armstrong – change of name might make P & C more appealing. P & C are looking at rebranding and so maybe renaming might be a great idea. Rebekah Cool coming in to do a mural with Year 6 students for the undercover area.		

5:20	6.0	Reports and Portfolios		
	6.1	Financial Report	Sarah Bible	
		There is no finance report to table, as the online budget has not gone live and it will still be the same as at the last meeting.		
5:21	7.0	Other business		
		<i>Hats for Senior Campus Students:</i> If you don't have a hat you are encouraged to play in the shade or undercover area. Sunsmart policy is in place at both sites. "no hat no play" but this is no longer in place as there are some times when you can play outside without a hat on. Senior Campus Students are consistently reminded that they have to take responsibility for their own health. Senior Campus is happy to have sun screen in each class room for the students to use and do educate students on using hats and sunscreen. Posters may be a good way to get the message across. Kate has offered her services to talk to the students regarding this issue.		CHAIR

		<p><i>Balingup fire station:</i> Fire Engine has made a visit to Balingup Primary School and students get to wear a yellow hi-vis jacket. Is this something that we might like to do at our school as then we are encouraging students to volunteer their time to a community service when they are older. The next visit is the 6 April in Balingup. Eliza happy to talk to the local fire captain. Other community Services - Ambulance/SES/Fire Service</p> <p><i>Men Wellness Group</i> may also be able to talk to the Senior Campus Students and will give info to Jamie regarding this.</p> <p><i>Jo Caruso</i> is an earth moving contractor who used to live in Donnybrook, he has written a book about his family and will be in town for a couple of weeks. We might be able to get him to talk to the students about his family.</p>	Mike King	
6:09	8.0	Next meeting		
		Week 4, Thursday 18 May 2017		CHAIR
6:10	9.0	Meeting close		
		6:10		CHAIR

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6:15	8.0	Next meeting	
		Week 4, Thursday 18 May 2017	CHAIR
6:16	9.0	Roundtable evaluation	
			CHAIR
6:20	10.0	Meeting close	
		6:10	CHAIR