







*Agenda for School Board Meeting
18 May, 2017*

Senior Campus Meeting Room
4:30pm Sharp - PLEASE

WHOM

TIME			
4:30pm	1.0	Welcome and apologies	
	1.1	Opening and welcome	James Milne
	1.2	<i>Apologies: Jeff Brown, Mike Armstrong, Eliza Miller and Kate Shaw – Daniel Wiseman late 5:14pm</i>	James Milne
	1.3	<u>Nominations for Board Chair</u> Gwendoline Nominates David Watson 2 nd : Mike King Accepted	Board
	1.4	Confirmation of agenda	David Watson
4:35pm	2.0	Disclosure of interests	
	2.1	Identify real, perceived or potential conflicts of interest	David Watson
4:36pm	3.0	Minutes of previous meeting and ENDORSE	
	3.1	Review of previous meeting minutes 23 March, 2017. Moved: Kiralee Bacci 2 nd : Mike King  1. Meeting 23 March 2017.pdf	Board
4:40pm	4.0	Business Arising from 23 March Meeting	
4:40	4.1	 Sun-protection-policy DDHS 2017 27 3.pdf a) Sunsmart Policy Garry has been working on this with the school and the P & C. Junior Campus will have this in each classroom and in the Senior Campus it will be available for use as required. Jamie will make sure that the Policy will reflect the above. Can be place on the Personal Items List for each student to supply but would be better if we could find a supplier to donate this amount of sunscreen to the school.  DRAFT Homework Policy.pdf	James Milne
4:45		b) Homework Policy Board members to read and review the Homework Policy and endorse at the next meeting. c) School Photos Pricing for the next years photos is cheaper and we have talked to the parents that had issues and Fotoworks are working with them to make everyone happy. They hope that the results will be better this year.	

4:50		d) Loose Parts Play It is waiting for approval from the Shire on a variation which they required for an alteration in the grant...which took longer than expected. Hopefully we will get a quick turn around because they want acquittal by mid-June.	Kate Shaw & Daniel Wiseman
5:00		e) Fire Station f) Men's wellness group Information Send information to Jamie and he can arrange for them to talk to students regarding men's health and wellness. Jamie will contact Alan Cato?.	Eliza Miller Mike King
5:05pm	5.0	New Business	
5:05 5:10	5.1	a) Criminal History Screening All school Board Members are to undertake a criminal screen check when their next term begins. Department of Education will pay for this check but it must be done online by the Board Members.	James Milne
5:20		b) Languages Survey  Year 3 Language Program for 2018 Par Survey revealed that Chinese/Mandarin as the most popular language to learn. Iswari Rose will be teaching students starting next year.	
		c) Delivery and Performance Agreement (DPA) The Agreement needs to have the relevant authorities to sign and the new Chairperson, David Watson, is to also sign.	
5:30pm	6.0	Reports and Portfolio	
5:30	6.1	FINANCE REPORT a) School Resourcing System	Sarah Bible
5:40	6.2	  One Line Budget.pdf Cash Report.pdf We received our first funding on the 3 April and the next payment will be on the 1 July. The balance of the funding comes to us in salaries and we adjust our salaries to accommodate paying other accounts. Teachers have a budget that they must spend in the year it is given so it is spent on that years students, they must not go over their budget as there is no extra money to cover over spends. Photocopier costs are larger than expected and we have been negotiating these costs as we can save a lot of money on these. Maintenance for an old school is huge, we have been ringing the contractors to see if it would be any cheaper doing so independently but they assured us that the price wouldn't change. We are currently overstaffed at the Junior Campus and we have a large staff at the Senior Campus due to the specialised programs that we are running.	Kate Shaw

		<p>A meeting with the library regarding shared facilities was attended by Jamie and he negotiated with the shire and they will pay 65% and we will pay 35%. They agreed to pay for more of the cleaning and agreed to fund another library officer.</p> <p>Mike King advises the school that if we let the Shire know that we need any earthmoving that they may be able to help.</p> <p>P & C REPORT Hats for senior students – Jamie has responded to P&C email – Sunsmart message is pushed and is encouraged, we have to pick our battles. We are not in breach of duty of care as the Department would have issued a directive that we all must wear hats. A copy of this can be obtained from Jamie. Note: there is no rule that says “no hat not play” at either campus.</p>	
5:50pm	7.0	Other business	
		<p>School Drop off and pick up times Jamie will add into the next newsletter that students should not be dropped off at school before 8:20am. Teachers can open their classroom door on the first siren and can close them on the last siren, it is purely at their discretion at what time before the siren and after the siren that they let students into their classroom.</p> <p>Newsletter Could the newsletter please be shorter and the Principals report go on the inside page.</p> <p>Senior Students Tax File Numbers Can students get their tax file numbers through the school or at least learn how to fill in forms to gain one. Jonelle McLoughlin will look into this issue.</p> <p>Talison Have not received a letter from the school asking for a Gilliana donation. They are prepared to help the school and wish to continue this partnership. Sue will talk to Delveen to find out why.</p> <p>Mike Murray His office phoned today to get the details of the pre-election promises so they could see how funds can be distributed. \$10,000.00 per year over four years, James will pass this onto Kate.</p>	<p>Daniel Wiseman</p> <p>Kiralee Bacci</p> <p>Kiralee Bacci</p> <p>James Milne</p>
6:00pm	8.0	Next meeting	
		15 June, 2017.	David Watson
6:01pm	9.0	Roundtable evaluation	
		It may be helpful to finish with the chair requesting a Council member to reflect briefly on how the meeting went or to summarise the decisions and actions resulting from the meeting.	David Watson
6:04pm	10.0	Meeting close	
		6:04pm	David Watson