



*Meeting Minutes for School Board Meeting
Thursday 11 September 2025*



TIME	Senior Campus Meeting Room 4:30pm SHARP			WHOM	
4:30pm	1.0	Welcome and apologies			
	1.1	Opening and welcome: David Watson, Amanda McNab, Fiona Hunter, Erin Cartledge, Fiona Hunter, Janene Wells, Alex Gibson, Adam Sydney-Smith, and Sarah Bible		Chair	
	1.2	Apologies: James Milne, Brett Marshall, Jesse Richards, Suzie Delaporte,			
	1.4	Confirmation of agenda			
4:35pm	2.0	Disclosure of interests			
	2.1	Identify real, perceived or potential conflicts of interest		Chair	
4:36pm	3.0	Minutes of previous meeting and ENDORSE			
	3.1	Review of previous meeting minutes. Moved: David Watson	2 nd : Erin Cartledge		
4:40pm	4.0	Reports		Sarah Bible	
	4.1	FINANCE REPORT – Attached Spending finishes at the end of Week 10. 75% of spending has been completed. Cash Variance of \$71,000 – some outstanding amounts still to be deducted: • Patio cover for Year 1 & 2 sandpit. • Year 1 & 2 playset. • New server. • 14 desktop computers replaced – older desktops will not update to Windows 11. • Science room being painted. Salaries figure is normal for this time of year. Invested more in Staff Personal Development. Other expenditure is sitting low. Collection Rates: 59% - Year 7-10 (includes SAS) 50% - Year K – 6 56% - Whole School			
	4.2	P & C REPORT Celebration of Learning Dinner being catered for by the P& C.			
	5.0	Business Arising			
	5.1	Student Leadership Policy and Procedures - Board to endorse. Acronyms to be explained in policy – this is getting corrected.			
					Amanda McNab
					Fiona Hunter

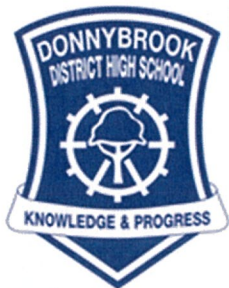
		Some teachers have expressed concerns around the time that this would take. Popular students are not necessarily the students that get elected, they are usually well liked. Students are aware of who will represent them the best. This is about the student's voice. Board endorses the Student Leadership Policy and Procedures.	
	6.0	New business	Board
	6.1	Board Meeting open to the public – Next Board Meeting Questions of composition and attendance for next meeting.	
	6.2	2026 Structure Outline Junior Campus This is based on keeping classes small. 2 x Kindy 2 x Pre-Primary 2 x Yr 1 2 x Yr 2 1 x Yr 2/3 1 x Yr 3 1 x Yr 4 1 x Yr 4/5 1 x Yr 5 1 x Yr 5/6 1 x Yr 6 Specialist – we will continue with the same four as last year: Technology Physical Education Performing Arts Science Languages available through SIDE. MacqLit and MinilLit intervention in English. Writing focus - small group tuition for Years 4 & 6. Bond blocks under review, looking at the data to see if this is the most effective program going forward. Senior Campus 1 x Year 7 1 x Year 7/8 1 x Year 8 2 x Year 9 1 x Year 9/10 1 x Year 10 This will keep the number of students to 20/25 per classroom. Options will depend on staffing confirmation, but at this stage it is as follows:	Leadership Team

		Year 7/8 Options Art Design & Technology Home Economics Media Depending on staffing – Digi Tech Year 9 & 10 Options Art Design & Technology Home Economics Agriculture Digi Tech Perhaps a Cert 1 Agriculture with SIDE Students have a better opportunity to get an interview to Agriculture School with this Certificate. Community Options: STEM/EV Young Innovators Catering Digital Media YES Year 9 and 10 students will have a choice of 10 Options over two years. Days and times of these options will be confirmed later. Hopefully there will be 15 students per class/option. Study Skills WRAP Year 8 will do Careers and maybe a Cert 2 in workplace learning as the timetable times will change to 5 single periods of 64 minutes as opposed to 5 periods of 50 minutes. CCT will not be an option but will form a part of every subject.	
	6.3	School Development Days – attached and endorsed by Board. The Term 3 Parent/Carer meeting day was well attended this year – was even better than last year. Positive feedback from both sites. Booking system – looking at a better option for next year. A text reminder.	James Milne
	7.0	Other Business	
	8.0	Next meeting Thursday 13 November 2025	Chair
	9.0	Meeting close 5:00PM	Chair

CHAIRPERSON:	David Watson	SIGNATURE:		DATE:	13/11/25
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ONE LINE BUDGET REPORT AS AT AUGUST 2025

Expenditure - Cash and Salary	Budget	Actual	Percentage Spent
Administration	\$57,703	\$43,210	75%
Lease Payments	\$5,500	\$2,774	50%
Utilities, Facilities and Maintenance	\$254,512	\$134,876	53%
Buildings, Property and Equipment	\$149,894	\$118,153	79%
Curriculum and Student Services	\$283,390	\$205,899	73%
Professional Development	\$15,000	\$14,598	97%
Transfer to Reserve	\$150,000	\$150,000	100%
Other Expenditure	\$14,000	\$187	1%
Total Goods and Services Expenditure	\$930,060	\$669,651	72%



DONNYBROOK DISTRICT HIGH SCHOOL

An Independent Public School

PRINCIPAL – James Milne

School Board

Re: School Development Days

The following School Development Days are proposed for the 2026 school year. School Board endorsement of these days is required.

Thursday January 29 and Friday January 30

(Beginning of the school year. Students commence school on Monday February 2)

Monday April 20

(Beginning of Term 2. Students return Tuesday April 21)

Monday July 20

(Beginning of Term 3. Parent Interviews Tuesday July 21. Students return Wednesday July 22)

Monday October 12

(Beginning of Term 4. Students return Tuesday October 13)

Friday December 18

(Final day of the school year for students Thursday 17 December)

As a school we may elect to trade off 2 of the scheduled days. Staff will work additional hours after school in their Professional Learning Communities to progress strategies within our Business Plan. Support for Parent Interviews still requires final endorsement.

Thanks

James Milne

